



**CITY OF MARSHALL**  
**Housing and Redevelopment Authority**  
**Meeting**  
**A g e n d a**  
**Tuesday, March 12, 2024 at 5:15 PM**  
**344 W. Main St., City Hall**

**CALL TO ORDER**

**APPROVAL OF MINUTES**

- [1.](#) Consider Approval of the Minutes

**NEW BUSINESS**

- [2.](#) Transfer of Land Located at Lot 1, Block 1 Channel Parkway Addition to EDA

**ADJOURN**

**Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.**

## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Presenter:</b>	Chair
<b>Meeting Date:</b>	Tuesday, March 12, 2024
<b>Category:</b>	APPROVAL OF MINUTES
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Approval of the Minutes
<b>Background Information:</b>	Enclosed are the minutes from the previous meeting.
<b>Fiscal Impact:</b>	
<b>Alternative/ Variations:</b>	Staff encourages Members to provide any suggested corrections to the minutes in writing to City Clerk, Steven Anderson, prior to the meeting.
<b>Recommendations:</b>	That the minutes from the previous meeting be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL**  
**HOUSING AND REDEVELOPMENT AUTHORITY MEETING**  
**MINUTES**  
**Tuesday, December 22, 2023**

The special meeting of the Housing and Redevelopment Authority was held on December 22, 2023, in the Council Chambers at City Hall, 344 West Main Street. The meeting was called to order at 11:30 A.M. by Chairman Robert Byrnes. In addition to Byrnes the following members were present: See Moua-Leske, Amanda Schroeder (via Zoom), Craig Schafer, and John Alcorn (via Zoom). Absent: James Lozinski and Steve Meister. Staff present included: Sharon Hanson, Executive Director; Lauren Deutz, Economic Development Director and Steven Anderson, City Clerk.

**Consider Approval of the Minutes**

Motion made by Board Member Schafer, Seconded by Board Member Moua-Leske to approve the minutes from December 27, 2022. Voting Yea: Chairman Byrnes, Board Member Schroeder, Board Member Alcorn, Board Member Moua-Leske, and Board Member Schafer. The motion **Carried. 5-0**

**Conveyance of Property from the Housing and Redevelopment Authority to the City of Marshall**

Chairman Byrnes provided background that the City Council had already held a public hearing for the sale of the property located at Outlot A, Legion Field Road Second Addition to 2<sup>nd</sup> Avenue Investments LLC. During the title search process, it was discovered that the property was not held by the City of Marshall but through the Housing and Redevelopment Authority. Deutz explained that on December 21<sup>st</sup> the closing on the property had occurred and the proposed resolution to the HRA was the final step needed to clear the title for transfer.

Motion made by Board Member Schafer, Seconded by Board Member Schroeder to approve Resolution 23-001 authorizing the transfer of property from the HRA to the City of Marshall. Voting Yea: Chairman Byrnes, Board Member Schroeder, Board Member Alcorn, Board Member Moua-Leske, and Board Member Schafer. The motion **Carried. 5-0**

**Adjourn**

At 11:33 A.M. Chairman Byrnes adjourned the meeting.

---

Robert J. Byrnes  
Chairman

ATTEST:

---

Sharon Hanson  
Executive Director

## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Presenter:</b>	Lauren Deutz
<b>Meeting Date:</b>	Tuesday, March 12, 2024
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Transfer of Land Located at Lot 1, Block 1 Channel Parkway Addition to EDA
<b>Background Information:</b>	Southwest West Central Service Cooperative has proposed the construction of a 16,000 sq ft support center with training facilities on a parcel located in the Channel Parkway Addition. The EDA aims to support the project through a 5-acre land subsidy. The proposed parcel is currently owned by the HRA. Following the final plat, the EDA is requesting conveyance of the land to the EDA. A public hearing will be held on March 20 <sup>th</sup> to completed the land transaction.
<b>Fiscal Impact:</b>	None
<b>Alternative/ Variations:</b>	
<b>Recommendations:</b>	Approve resolution to convey land from HRA to EDA for SWWC development.

**RESOLUTION NO. 24-001**

**HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF MARSHALL, MINNESOTA**

**RESOLUTION AUTHORIZING THE TRANSFER OF PROPERTY FROM THE HOUSING AND REDEVELOPMENT IN AND FOR THE CITY OF MARSHALL, MINNESOTA TO THE ECONOMIC DEVELOPMENT AUTHORITY IN AND FOR THE CITY OF MARSHALL, MINNESOTA**

WHEREAS, the Housing and Redevelopment Authority in and for the City of Marshall, Minnesota (the “HRA”) is a housing and redevelopment authority created or authorized to be created by the provisions of Minnesota Statutes, Sections 469.001 to 469.047, as amended (the “HRA Act”), and is a public body, corporate and politic, and a political subdivision of the State of Minnesota (the “State”) granted the powers of a governmental subdivision established pursuant to the HRA Act; and

WHEREAS, any county, town, city or other public corporation is authorized to convey real property pursuant to Minnesota Statutes, Section 465.035 to any governmental subdivision for nominal consideration or without consideration for public use when authorized by its governing body, and pursuant to Minnesota Statutes, Section 471.64, any political subdivision of the State may enter into any contract with any other political subdivision of the State for the sale or other disposition of property, including real property, without regard to statutory or charter provisions; and

WHEREAS, the HRA is the fee owner of certain property legally described as Lot 1, Block 1 CHANNEL PARKWAY ADDITION, according to the recorded plat thereof, Lyon County, Minnesota (the “Property”); and

WHEREAS, the HRA desires to transfer the Property to the Economic Development Authority in and for the City of Marshall, Minnesota (the “EDA”) in order to develop the Property with an approximately 16,000 sq ft facility thereon, for use by the Southwest West Central Service Cooperative, a public corporation and agency established under the laws of the State; and

WHEREAS, the EDA is an economic development authority, a public body corporate and politic, and a political subdivision of the State; and

WHEREAS, the HRA has determined that it is necessary and appropriate to convey the Property to the EDA.

NOW, THEREFORE BE IT RESOLVED, that the HRA authorizes the conveyance of the Property from the HRA to the EDA.

BE IT FURTHER RESOLVED, that the Chair and Executive Director of the HRA are hereby authorized to execute any documents required to complete the conveyance of the Property to the EDA.

Approved by the Board of Commissioners of the Housing and Redevelopment Authority in and for the City of Marshall, Minnesota this 12<sup>th</sup> day of March 2024.

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_  
Executive Director